

For Scanning

Examiner: Wallerson, M

Serial #: 09/672033

Date Reviewed: 5/13/05

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

Verify that the Office action is complete with all pages present

- PTO Form _____ is missing
- Document # _____ missing from folder but is listed on PTO-892
- Document # _____ present but not listed on PTO-892
- Document# _____ on the 892 forms doesn't match _____
- Serial number on PTO-892 does not match application number
- PTO-1449 not signed and dated
- Class/Sub Class boxes on 1449 not complete or lined through

Verify that a Primary Examiner or SPE signs the Office action

- Detailed action not signed by primary or SPE
- PTO form _____ is not signed

Verify that all previously filed papers have been entered

- Amdt dated _____ has not been entered in palm
- Terminal Disclaimer has not been approved by paralegal

— Other:

Examiner Signature: _____ Date: _____

**Please return to: _____ on _____ by 12 noon
in order to receive the count for this application**